

Dear parent/guardian,

*Aspendale Gardens Primary School* is looking forward to another great year of teaching and learning and would like to advise you of *Aspendale Gardens Primary School's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether it be for your voluntary contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences, enhanced digital learning opportunities, the maintenance of our beautiful grounds, and additional assistance for children in the classroom amongst numerous other things.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



*Cheryle Osborne*  
Principal



*Adam Maltman*  
School Council President



## Foundation, 2022

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Foundation classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• Classroom – exercise books, pens, pencils, textas, etc (\$68)</li> <li>• Art – paint, crayons, canvas, coloured paper, etc (\$50)</li> <li>• Curriculum - Science materials, mathematics supplies, books, readers, class sets, take home books, printing &amp; photocopying of worksheets and learning materials, provision of devices from shared classroom sets (\$50)</li> <li>• Inquiry - Portfolios, additional art and craft supplies (\$60)</li> <li>• LOTE – exercise books, materials, food supplies for cooking, etc (\$50)</li> <li>• Maths Pack - 100 chart, Tens Frames, Playing Cards, Dice, Coins, Clock, Unifix Blocks, Counters (\$12)</li> <li>• Reader Bag (\$10)</li> <li>• Diary (\$6)</li> </ul>	\$306
<p><i>Foundation Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• Essential Assessment (Numeracy &amp; Literacy)</li> <li>• Wushka</li> <li>• PM Online</li> </ul>	\$31.50
Other Contributions - for non-curriculum items and activities	Amount
<i>International Baccalaureate Primary Years Program (PYP) Membership</i>	\$15
<i>Student wellbeing programs</i>	\$15
<i>First aid equipment</i>	\$10
<i>School grounds maintenance, beautification and improvements (Graeme, Elly, mowing, planting, weeding, upkeep, etc)</i>	\$50
Tax deductible contributions	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$50
<b>Total Amount</b>	<b>\$</b>

### Extra-Curricular Items and Activities

Aspendale Gardens Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
School yearbook	\$20
Optional Foundation incursions and excursions to be scheduled	\$120
Optional Swimming Program	To be advised
Optional Music Lessons are offered to students each term. The cost of the different lessons on offer will be communicated prior to the end of the previous term.	To be advised
<b>Total Extra-curricular Items and Activities</b>	<b>\$</b>

### Financial Support for Families

Aspendale Gardens Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Rebecca Russell Ph: 03 9587 0877 | Email: [rebecca.russell2@education.vic.gov.au](mailto:rebecca.russell2@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

*Credit/Debit Card via Compass portal (preferred payment method)*

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY OVERVIEW



## FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



## PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



## FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



## SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.